Fundamentals of USDA Foods

Participant Guide

This participant guide provides resources, hand-outs, activities, and space to write notes during class. It is designed to supplement the class rather than directly mirror the PowerPoint slides in a one-to-one manner.

Training Overview

Length	1 hour
Description	This session guides the participant through the foundational elements of successfully operating the Food Distribution Program within a School Food Authority
USDA Key Areas	Nutrition (1000) Operations (2000)
USDA Professional Standards Code	Menu Planning (1100) Purchasing/Procurement (2400) Receiving and Storage (2500)
Learning Objective(s)	Identify the available USDA Entitlement Foods available Understand how USDA Entitlement is calculated and distributed, as well as additional costs associated with running the Food Distribution Program Explain methods to track entitlement dollars and foods Explain how to maximize entitlement dollars

Common Acronyms

CACFP	Child & Adult Care Food Program	
CE	Contracting Entity (same as RA)	
FND/F&N	Food & Nutrition	
NSLP	National School Lunch Program	
RA	Recipient Agency (same as CE). This term is more common in USDA	
SFA	School Food Authority (same as CE and RA)	
TDA	Texas Department of Agriculture	
USDA	United States Department of Agriculture	

References & Resources

SquareMeals.org	TDA Food & Nutrition Website	News, resources, and trainings for all 12 Food & Nutrition programs in Texas
ARM	Administrative Reference Manual	ARM Section 14, USDA Foods ARM Section 14a, USDA Foods Processing
TheICN.org	Institute of Child Nutrition Website	The ICN is the only federally funded national center dedicated to applied research, education and training, and technical assistance for child nutrition programs.

Why Does This Matter

Me

• How will this class help me?

My Organization

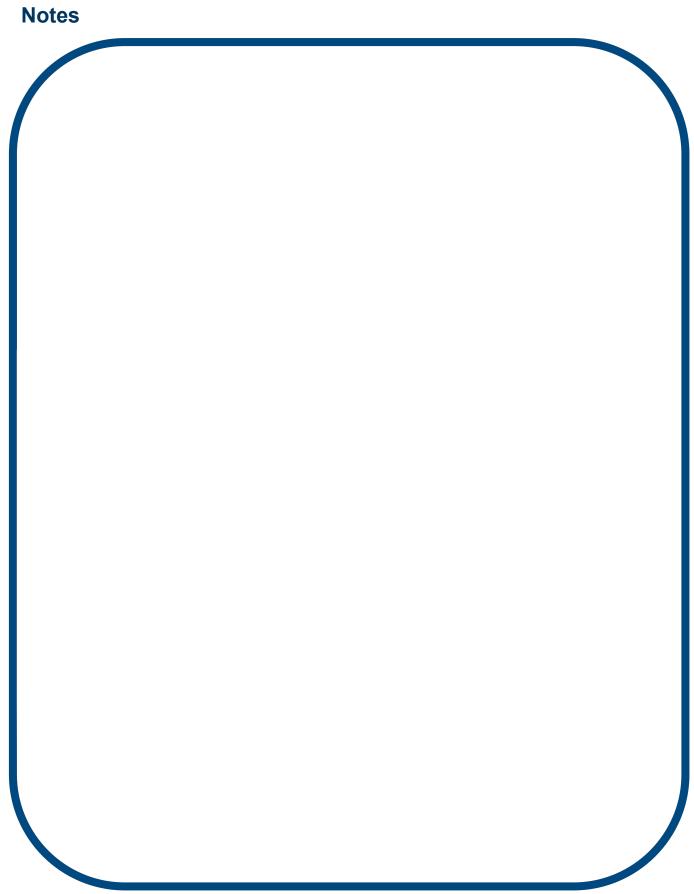
• Which specific areas within this course topic does their organization needs help or guidance with?

My Food Program Participants

O How will this class help the recipients of my food program?

Life Cycle of USDA Foods Activity

Utilizing the USDA Ice Breaker Template and USDA Foods Yearly Ordering Process Activities listed on the left side of Slide 11, put the steps in order from 1-7.



Next Steps

Identify Key Take-Aways o o o Create a Plan

- 0
- 0

Contact for TA

My ESC Number:

My ESC Contact Name:

My ESC Contact Email:

My ESC Contact Phone

Number

Other Info:

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